

Masterman Home and School Association (MHSA)

Board Meeting and Strategic Planning Meeting

Held at 6:00 pm (EST) on Monday, September 11, 2017 at the Masterman School's Cafeteria

Members present

Judy Mester, Michal Leventhal, Fritz Dietel, April Meidt, Alecia Burke, Nicole Figlin, Natasha Andjelkovic, Jeannette Dumas, Kristin McKeown, Andi Shuster, Barbara Dallao, Marcie Soslau, Amy Weidner, Van Mahlab, Marjorie Brunner, Madhu Narula, Ms. Brown, and Larry Mester. A total of 107 persons attended the meeting. Available is the full list of attendees.

Call to Order

Judy Mester, MHSA President, called the meeting to order at 6:10 pm (EST) and Michal Leventhal recorded the minutes. Judy introduced the Executive Board and Standing Committee Chairs, reviewed the agenda for the Strategic Planning Meeting, and welcomed current and new members to the open meeting. A quorum of Masterman Teacher, MHSA Officers and Committee Chairs/Co-Chairs was present and the meeting, having been duly convened, was ready to proceed with business.

Approval of June Minutes

The minutes of June meeting had been distributed to the members electronically and feedback was requested. Approval of the June minutes were tabled until the next meeting to be held October 3, 2017 in order to allow for enough time to conduct Strategic Planning Meeting agenda.

Principal's Report

Ms. Brown also welcomed members and provided the following report to the Board and attendees:

- Back to School Night will be held at Masterman Thursday, September 28, 2017 5:30 pm - 8:00 pm.

Judy Mester provided an overview of the Purpose of the HSA and the Purpose of the Strategic Planning Meeting:

Purpose of our HSA

We will achieve our meeting goals by soliciting input from our members, teacher liaison(s) and the Principal on how the HSA will continue to fulfill its purpose which is to:

- 1.To promote cooperation between home, school and community
- 2.To provide a forum for parents to become involved and have a voice in matters relating to the administration of the school and conduct of school and school related affairs
- 3.To coordinate efforts of teachers, administration and parents for the growth, education and development of children
- 4.To raise funds to further the goals of the school as determined by this Corporation

Purpose of Strategic Planning Meeting

- The purpose of the annual Strategic Planning Meeting is to:
- create the HSA annual calendar, and

- to determine the key items which will be used to finalize the annual financial budget for upcoming academic year

Kristin McKeown provided instruction on the format for operating the Strategic Planning Meeting:

Operating our Strategic Planning Meeting

- We will break out into four (4) groups for a 45 minute period
- Board of Directors will help facilitate each group's discussion
- Each group will delegate a scribe for documenting each group's input
- Each group will delegate a spokesperson for summarizing the group's findings and communicating key points to the meeting attendees
- At the conclusion of the meeting, all meeting notes will be compiled by the Recording Secretary
- The input from the groups will be used by the Board to complete the creation of the HSA calendar and key items for this academic year

Announcements

Judy Mester thanked everybody for their interest and attendance at this first Strategic Planning Meeting of the MHSA. Judy informed everyone that the Executive Board would be meeting to review all the information and suggestions provided and will have a report for the next open Board meeting and Annual Budget Meeting to be held on Tuesday, October 3, 2017.

The meeting was adjourned at 8:00 pm.

Michal M. Leventhal, Recording Secretary